

# Epping North Outside School Hours Care Program



Newsletter  
Term 1 2020  
Date

## Welcome

Welcome to 2020 we would like to start off by saying we hope everyone had a great Christmas and New year's and safe holiday period!!

Kareena will be away from week 4 of Term 1 until the beginning of week 9. Jake will be in charge if you have any questions and will be assisted by Megan during that time, please ask them for any help or don't hesitate to email as well.

## Vacation Care Highlights and Dates for the next upcoming Vacation Care

Some highlights from our vacation care program. The children really enjoyed spare parts day where we used all of our resources from the Epping North Community Facebook page so thank you!!! The children were in groups of three and spent time creating something using all the materials. Em's entertainment Culture Club came out for the day the children learnt about different foods, music and traditions all the children got involved. Make me a movie star was also a great success, with the children dressing up and make a short movie with the green screen.

**April Vacation Care Dates are:**  
**Monday 13<sup>th</sup> Closed – Public Holiday**  
**Tuesday 14<sup>th</sup> – 24<sup>th</sup> April 2020**  
**Opened Monday 27<sup>th</sup> April - Pupil free day**  
**Don't forget early bird prices finishes Friday [date TBC](#)**

If you are a new family attending our service for the first time, or have any authorized nominees coming to collect your children, please make sure you have your photo ID, as an educator will ask you for it.

## Smart watches-

Over the Christmas period we have seen a lot of children with new smart watches, children are not allowed to text or make calls from the device or take photos of their peers. If we do see a child making a phone call/ texting/ photo we will ask the children to hand over the watch and they can collect it when they go home. Happy for the children to wear them to track their steps and know what the time is.

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## Child Care Subsidy: (CCS)

If you are a family who only use Vacation Care, please make sure you have your parent code and password ready to sign in on arrival and when collecting your child in the afternoon. Also, after 8 weeks of not using the centre, Centrelink will cease your account. When you book into next vacation care and are claiming CCS you will need to re confirm with My Gov, to be able to receive the subsidy.

## 2020 Epping North Fee's -

New prices for Before and After School Care will be in affect from Wednesday 29th January 2020.

### Parent Code – signing in and out when collecting your child -

Please note that children are not allowed to sign out on the touch screen. You are not allowed to share your parent codes with anyone else, if you would like someone else to pick up your child you will need to add them as an authorised nominee on the webserver. When signing out each parent should have their own log in for example, 1000M is for mother and 1000D is for father and if an authorised nominee is collecting their code will be a 5-digit number. ie; 54321. It is important you sign out using the correct log in, if we ever have to look back on records when a child was picked up by a parent and parents are not using the correct log on we won't get an accurate result. If you need your parent log in to be re sent please see Kareena, Jake or Megan and we will help you

## Emergency Procedures

Week 5 is our emergency procedure week. It works well as we have made a couple of changes to procedures. Each morning and afternoon we practice the emergency procedures of lock downs and evacuations. Whilst we understand these times can be busy, we ask for your patience if an emergency procedure rehearsal is taking place at drop off or collection. We ask that parents please wait until the drill is completed! We really appreciate your patience and understanding. It is crucial for the children and educators to practice the procedure in its entirety to ensure we are all familiar with the correct procedures. We'll be practicing the emergency procedures during this Vacation Care as well, so our non – Epping North students are aware of our procedures.

## SMASH (Senior Members After School Hours) Program

Welcome new members to the SMASH program we know the children are eager to get to Smash. Smash is a program for Year 4,5 and 6 they do excursions and incursions throughout the term. Please make sure you return the Smash contract and permission note so you don't miss out, we will have some forms printed out at the centre. Each afternoon there is an activity program on for the children to participate in for example cooking, capture the flag, pacman, sometimes they watch a movie and play Wii, participate in craft activities and team building activities.

## Extra-Curricular

If your child is going to be doing Band, Dance, chess, Taekwondo and tutoring in the afternoon's we need to have a extra circular form filled out by the parent and signed, if we don't have a form for your child they will not be attending. If the lesson for some reason is cancelled or the time is shifted, can you please email us to let us know. It saves the staff time when we are already are on a tight schedule to pick up other children up from other areas. Please also inform staff when there is a performance night on. We are happy to take children up to their classrooms, but we need a permission note please don't expect us to take your child up without informing us.

## Wait list -

As most of you are aware we are currently wait listed on four afternoons - Monday, Tuesday, Wednesday and Thursday, if you know your child is going to be away in-advance, the more notice you give us, the easier it is for us to offer a casual spot for that session to another family. If your child is going to be away in the morning you need to contact the centre via phone call or email.

## For kindergarten -

An educator will walk them up to their classroom every morning and collect them every afternoon, in the afternoon they will have a meeting point and they will get their name marked off by the educator and then they will all walk down together for another roll call and announcements before afternoon tea.

## Lost Property/ Spare clothes:

Please ensure your children's hats, jumpers and bottles are labeled as our lost property pile is growing! What is not named will go back up to the school or be thrown out or donated. If anyone has any spare clothes, they want to donate that would be much appreciated looking for some spare shorts and shirts.

## Parents Facebook Page:

The Facebook group is run by mainly Kareena and Jake through an admin profile under the pseudonym '**Blake Turner**'. There will strictly be no photos of children added to the group and all communication about bookings/incidents and more private matters should still be made in private or email communication – not on the Facebook group. If anyone has any concerns, please see our Kareena or Jake. The Facebook group is to be kept professional. If you do not want to be added to the page it is not compulsory it is at your own discretion



## Welcome BBQ -

Wednesday 12th February we will be having a BBQ to welcome the new and existing families to our OOSH at the centre from 4:00 pm - 6:30 pm. There will be a jumping castle for the children.

This will be great opportunity for our educators to meet new parents starting at the centre. We hope to see you all there!!